

Accountants Certificate

To confirm income for all self employed applicants
Please note Section A & F to be completed for all Clients.

Section A – as the Mortgages Applicant’s Accountant please clarify the following details – to be completed for all Clients.

Customer name (your Client):

Name of Business:

Nature of Business:

Business Address:

Has your client traded continuously over the last 12 months? Yes/No

Business Commencement/Incorporation Date (DD/MM/YYYY): / /

How long have you acted for your client?

Client’s NI:

Tax Office and Reference Number:

Please note: We require information from the last three years trading accounts and will only accept income declared in the UK for Tax purposes. If you cannot provide three years figures, please provide a reason as to why:

Section B – for Sole Trading Self-Employed Applicants (please complete all boxes).

Dates of Financial Year Ends (DD/MM/YYYY)	Annual Turnover (from Ordinary Trading Activities)	Gross Profit (Loss)	Net Profit (Loss)	Balance of Capital Account
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/ /				

Section C – for Self Employed Partners of Partnership Business (please complete all boxes).

Share of profits: %

Dates of Financial Year Ends (DD/MM/YYYY)	Annual Turnover (from Ordinary Trading Activities)	Gross Profit (Loss)	Net Profit (Loss)	Balance of Capital Account
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Section D – for Self Employed partners of a LLP Partnership (please complete all boxes).

Member Stake: %

Dates of Financial Year Ends (DD/MM/YYYY)	Annual Turnover (from Ordinary Trading Activities)	Gross Profit (Loss)	Profit (Loss) for the financial year available for discretionary division amongst its members	Closing balance of Client's Capital account as at Financial Year End
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Section E – for Limited Company Director (30% or more shareholding).

Registered Number of Company:

% of Client's Shareholding: %

Dates of Financial Year Ends (DD/MM/YYYY)	Annual Turnover (from Ordinary Trading Activities)	Gross Profit (Loss)	Profit (Loss) for the financial year after Interest and Tax	Total Shareholder's funds	Clients Salary	Client's Dividend	Total Client Remuneration
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Section F – to be completed in all cases.

Have these figures been agreed with HMRC?

Yes/No

Please give your opinion whether the business is financially sound, and state any qualification to the accounts or comment generally on any substantial variation in the figures provided:

I confirm that the above figures provide a true and accurate summary of my client's income. I confirm that to the best of my knowledge there have been no adverse material changes to the business to date. (Please tick box)

Accountants details

Qualifications:

Name:

Company:

Signature:

Date:

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